

**Here are SOME airfare and airline rules, regulations, fines and adherence rulings that Axis Travel Centre must adhere to that consumers are usually unaware of.**

**A complex array of International and airline rules that can severely affect what we book, connect with, ticket with and quote.**

**What is remarked by Airlines and other Agents are not the benchmark on what we professional use to book, quote and issue against .The manuals we adhere to are over 700 pages in length and can change daily.**

**Even with over 42 years of industry training and applications with our toolkit of computer codes and strategies, we are still learning new techniques to abide by new rulings.!**

**If we disregard what is here and much more, it can liquidate our Company. We have no desire to do this.**

**There are no consumer websites or Booking sites that encompass and can abide by these rules. ONLY travel Agents using SABRE, GALILEO or AMADEUS industry software reservation systems can assist. We can and we do. It is part of our professional services since 1978.**

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## **IATA Fares and Ticketing I and II , Promotional fares and Expert level status**

### **Courses format:**

- 6mth to 12mth F+T1
- Additional 12mth F+T2
- Additional 12mth Promotional fares
- Additional 12mth Expert Level
- Ongoing PD for duration of employment to maintain Expert level accreditations.

This course is available in e-textbook format. Enrol at an Authorized Training Center to study these materials with the help of a local trainer, or alternatively you can choose to study these materials on your own.

- This course requires approximately study to be completed in 6 months from the purchase date (enrolment validity). After the enrolment validity expires, the users will not have access to the course content and will not be able to take the exam.
- Ongoing changes in fares, conditions, online and offline Airline regulations, inter-Government regulations, schedules taxes, security charges, Airport add-on fees make it mandatory for expert professionals to maintain PD -Professional Development- courses for the lifetime of each individual who wishes to maintain Expert level qualifications.
- Student performance will be based on an examination. Please refer to the Exam Information below for more details.

Airline Reservations in SABRE, ARNK segments, basic and advanced BF fields, basic and advanced BF retrieval entries, basic and advanced flight availability, flight details displays, open segments, passive segments, queues, seat availability maps and assignments, seat configuration maps, schedule changes, sign on and sign off, waitlist segments.basic and advanced timetables, book/cancel/rebook/insert segments, calculator functions, calendar functions, change segment status, change/cancel/reboot seat assignments, change/delete/insert BF fields, currency conversion, divide a party, encode/decode aircraft equipment, encode/decode airline names, encode/decode cities and airports, encode/decode countries, encode/decode states and provinces,

Automated Fares and Ticketing in SABRE: Basic fare quote, "Best Buy" fare quote, fare displays, fare notes, fare quote using connection modifier, fare quote using country modifier, fare quote using form-of-payment modifier, fare quote with passenger selection modifier, fare quote with sale date, fare quote with segment selection modifier, fare quote using stopover modifier, filed fares, North American fare displays, print tickets, print tickets from queue, ticketing modifiers.

### **Key topics**

- Review of fare selection
- Currency conversion and rounding
- One way fare construction
- Round and circle trip fare construction
- Exceptions to minimum checks
- Normal fare open jaw pricing
- Applying IATA areas 1,2,3 fare construction permutation principles based upon legally permissible rulings.
- Pricing unit versus fare component
- Lowest combination principle
- Limitations on indirect travel
- Introductions to ticket alterations
- Reservation change
- Exchange transactions
- Reissues
- Denied Boarding and ticketing refusals.
- Agency ADM fines.

### **Sabre**

Airline Reservations in Sabre: Agent assembly areas, ARNK segments, basic and advanced city pair availability, basic and advanced PNR fields, book/cancel/rebook/ insert segments, calculator functions, calendar functions, change and delete PNR fields, change segment status, currency conversion, encode/decode, flight details displays, open segments, queues, reduce/divide party, retrieve PNR, passive segments, seat maps and assignments, sign in/out, STARs, waitlist segments, Format Finder.

Automated Fares & Ticketing in Sabre:"Bargain Finder" fare search, fare displays, fare rules, foreign currency fare displays, FP line, FP line delete, FP line form of payment, FP line validating carrier, print tickets, print tickets from queue, print tickets with no FP line, rebook itinerary using "Bargain Finder" entry, "Shopper's" fare display, WP entry, WP entry connection indicator, WP entry segment selection, WP entry sell city/ticket city, create TST, delete TST, electronic ticketing, fare displays, fare endorsement element, fare notes, fare routing information, fare rules, form of payment, itinerary pricing, pricing specific passenger types, pricing specific passengers, pricing specific segments, print tickets, print tickets from queue.WP line passenger selection.

Advanced flight availability, ARNK segments, change segment status, direct access, non-homogeneous PNRs, open segments, option element, passive segments, placing PNRs on queue, PNR claim, priority waitlist, profiles, queues, schedule changes, split PNR, waitlist assurance, waitlist segments.

### Advanced Skills in Journey Pricing and Ticketing

### **About**

This course is for the travel professional with basic knowledge and skills in air journey pricing and ticketing to be recognized as the company or office expert. You will gain confidence in pricing

more complex journeys that apply exceptions to standard pricing principles. A key additional benefit are study units on ticket exchanges and reissues resulting in a refund or an additional collection for the new ticket price or a penalty fee collection.

### **What you will learn**

Upon completing this course you will be able to:

- Spot potential under or over-collections caused by incorrect ticketing or faulty application of IATA pricing rules and procedures
- Develop better problem solving and analytical skills when reading government and IATA regulations
- Discover and offer the most affordable fares
- Attract and retain customers based upon expertise
- Master complex ticketing entries and fare rule interpretations to provide better service to your customers

### **Certificate awarded**

An IATA Certificate is awarded upon successful completion of the final examination.